

# Job Description

**Job Title:** Housecleaner

## Job Purpose:

To enhance the ministry of Camp Lutherhaven by providing a clean, comfortable, and inviting atmosphere throughout Camp's Lodge facility amidst its beautiful outdoor setting.

## Qualifications:

1. Required
  - a. High school graduate, equivalent, or above
  - b. A commitment, on average, of about 15 hours per week
  - c. Housecleaning experience
2. Desired
  - a. Committed to a team working environment for the purpose of furthering the outdoor ministry at Camp Lutherhaven
  - b. Motivated spiritually, with a strong sense of Christian servant hood, stewardship, and ethics
  - c. Capable of working independently while following the direction of a supervisor

## Reporting Relationships:

The Executive Director of the Lutheran Camp Association, Inc.

## Responsibilities:

1. Using Lutherhaven's cleaning products and equipment, clean the Lodge as needed after each retreat or event including:
  - a. Hard and carpeted floors swept, mopped, or vacuumed
  - b. Bathrooms & showers cleaned and sanitized
  - c. Other spaces cleaned and organized including the Loft, Lounge, Game Room, Dining Hall, etc.
  - d. Linens and bedding laundered for 8 sleeping rooms
  - e. Clean each used sleeping room and make the bed(s)
  - f. Dispose of trash and recycling and provide new can liners
2. Restock bathroom supplies including hand soap, paper towels and toiletries
3. Assist in keeping supplies stocked and maintain equipment
4. Contribute to a positive work climate with a pleasant attitude and contribute to the overall team effort including being dependable and on time
5. Work closely with Camp's Director of Engagement and Google Calendar to arrange and receive schedules and work assignments

## PHYSICAL DEMANDS

1. Reach overhead and below the knees, including bending, twisting, pulling and stooping.
2. Move, lift, carry, push, pull and place objects weighing less than or equal to 20 pounds without assistance.
3. Stand, sit, or walk for an extended period or for an entire work shift.

### *Disclaimer*

*This Job Description is intended to describe the general nature and level of work performed by those assigned to this position. This is not a comprehensive list of all responsibilities, duties, skills, efforts, and conditions associated with this position. The Company reserves the right to modify this description in the future, with or without notice to the employee. This Job Description does not create an employment contract, implied or otherwise, and employment with the Company remains at will. These responsibilities are subject to possible modification to reasonably accommodate individuals with disabilities.*